

Executive Office of Public Safety and Security Office of Grants and Research



Law Enforcement Bidders' Conference Call
VAWA STOP *Recovery Act* Grant Program
February 8, 2010



Welcome

Sandra McCroom

Executive Director

Office of Grants and Research



Agenda

- Introductions
- Grant Overview
- Reporting Requirements
- Fraud, Waste, and Abuse Prevention
- Fiscal Information
- Proposal Requirements
- Questions and Answers



Introductions

Office of Grants and Research (OGR)

- Sandra McCroom, Executive Director
- Ellen Frank, Director, Justice and Prevention
- Diane DeAngelis, VAWA Grant Administrator
- Annette Connolly, Budget Director
- Deborah Scott, Grants Management Specialist



Grant Overview

Diane DeAngelis

VAWA Grant Administrator
Office of Grants and Research



Key Dates

- Proposals Due: Tuesday, February 23, 2010
- Anticipated Award Announcements: On or about March 19, 2010
- Anticipated Grant Period: April 1, 2010–March 31, 2011



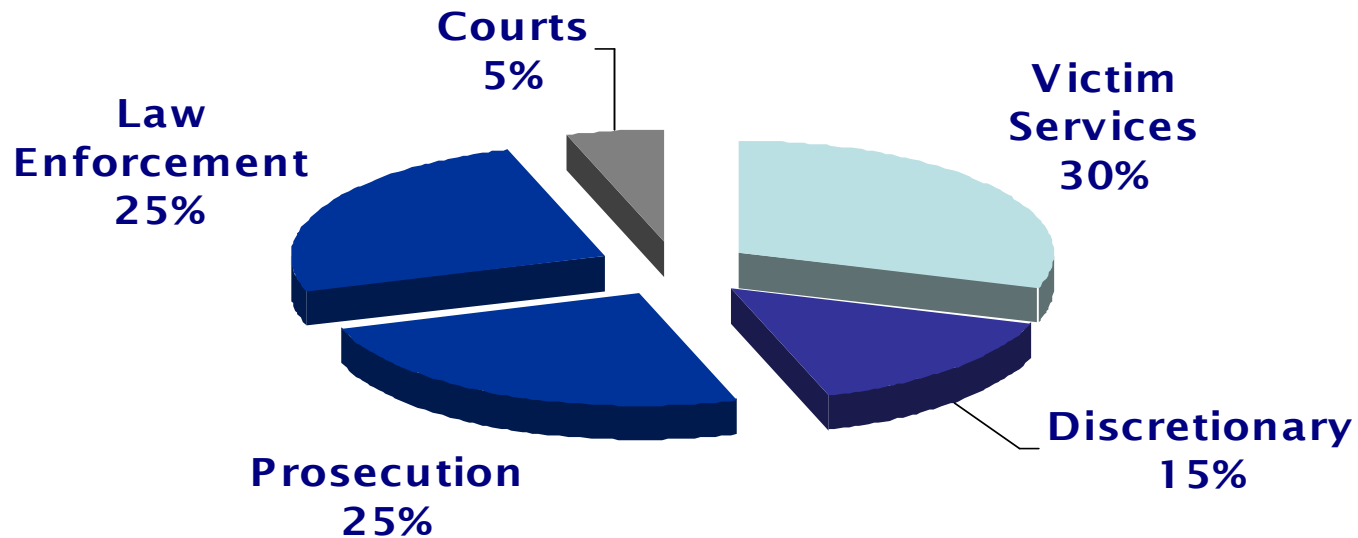
American Recovery and Reinvestment Act of 2009

Also known as

- Recovery Act
- ARRA
- Federal Stimulus (or Fed Stim)

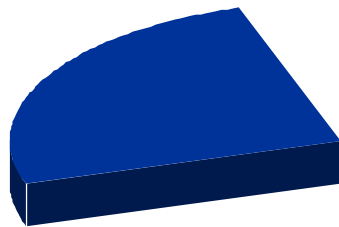


VAWA STOP Grant Funding Percentages





Recovery Act Funding

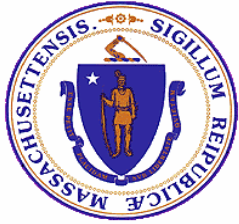


Law Enforcement
25% = \$645,000
(Massachusetts)



Funding Availability

- Each applicant may apply for up to \$65,000
- Awards will likely range from \$40,000 to \$65,000



Grant Features

- One-time grant
- Funding period of up to 12 months
- Rigorous reporting requirements



Massachusetts VAWA Purpose Area 1

Creation, expansion or restoration after a lay-off occurred of civilian advocate programs within law enforcement agencies to provide in-house education to officers and follow-up/outreach services to victims of domestic violence, sexual assault, stalking, and/or dating. Priority will be given to projects serving underserved populations.



Massachusetts VAWA Purpose Area 2

Creation of a specialized sworn officer position(s) or restoration of such a position(s) after a lay-off occurred to specifically address violent crimes against women, including domestic violence, sexual assault, stalking, and or dating violence cases.



Massachusetts VAWA Purpose Area 3

Overtime for officers to investigate or participate in prosecution of domestic violence, sexual assault, stalking, and/or dating violence cases or to participate in high risk response teams, sexual assault response teams, domestic violence roundtable activities, and/or trainings.



Massachusetts VAWA Purpose Area 4

Replication of promising and effective projects or creation of new project models that rely on research/best practices to inform project design.



Recovery Act Priority Areas 1 and 2

1. The creation of civilian advocate position(s) to address the VAWA STOP *Recovery Act* purpose areas.
2. Re-hiring of a civilian advocate position after a lay-off occurred to address the VAWA STOP *Recovery Act* purpose areas.



Recovery Act

Priority Areas 3 and 4

3. The creation of sworn officer position(s) to address the VAWA STOP *Recovery Act* purpose areas.
4. Re-hiring of a sworn officer position after a lay-off occurred to address the VAWA STOP *Recovery Act* purpose areas.



Eligibility

This AGF is open to local law enforcement agencies that are ***not*** current recipients of a VAWA STOP formula grant



Requirements

A. Applicants must certify that they have consulted with a qualifying local domestic violence or sexual assault victim service agency about the grant proposal. Refer to **Attachment C.**



Requirements (Continued)

B. Subgrantees must adopt the 2009 Domestic Violence Law Enforcement Guidelines, implement a protocol for informing victims of their rights under MGL ch. 209A, and comply with NIBRS.



Requirements (Continued)

C. Advocates must adhere to the standards of practice for civilian advocates. Subgrantees must use the civilian advocate job description included in **Attachment G.**



Requirements (Continued)

D. Subgrantees must collect and submit the number of reports concerning an incident, offense, or alleged offense investigated or made, as per Massachusetts General Laws, Chapter 41, Section 98G.



Requirements (Continued)

E. Departments that are current Executive Office of Public Safety and Security subgrantees must be in compliance with all current award requirements to be considered for funding through this grant.



Requirements (Continued)

F. If overspending occurred from a previous grant from the Executive Office of Public Safety and Security, no additional grant funds will be made available to the subgrantee until the funds have been collected and recorded.



Reporting Requirements

Diane DeAngelis

Grant Administrator

Office of Grants and Research



Annual Report

- Office on Violence Against Women (OVW) programmatic report form
- Reporting on activities in each calendar year
- Information for a report to Congress



Three Quarterly Report Forms

- Recovery Act/ARRA data report (also known as 1512)
- Financial report
- Programmatic report



1512 Online Reports

ARRA mandates reporting on grant funds

- Title XV—Accountability and Transparency, Section 1512—Reports on Use of Funds



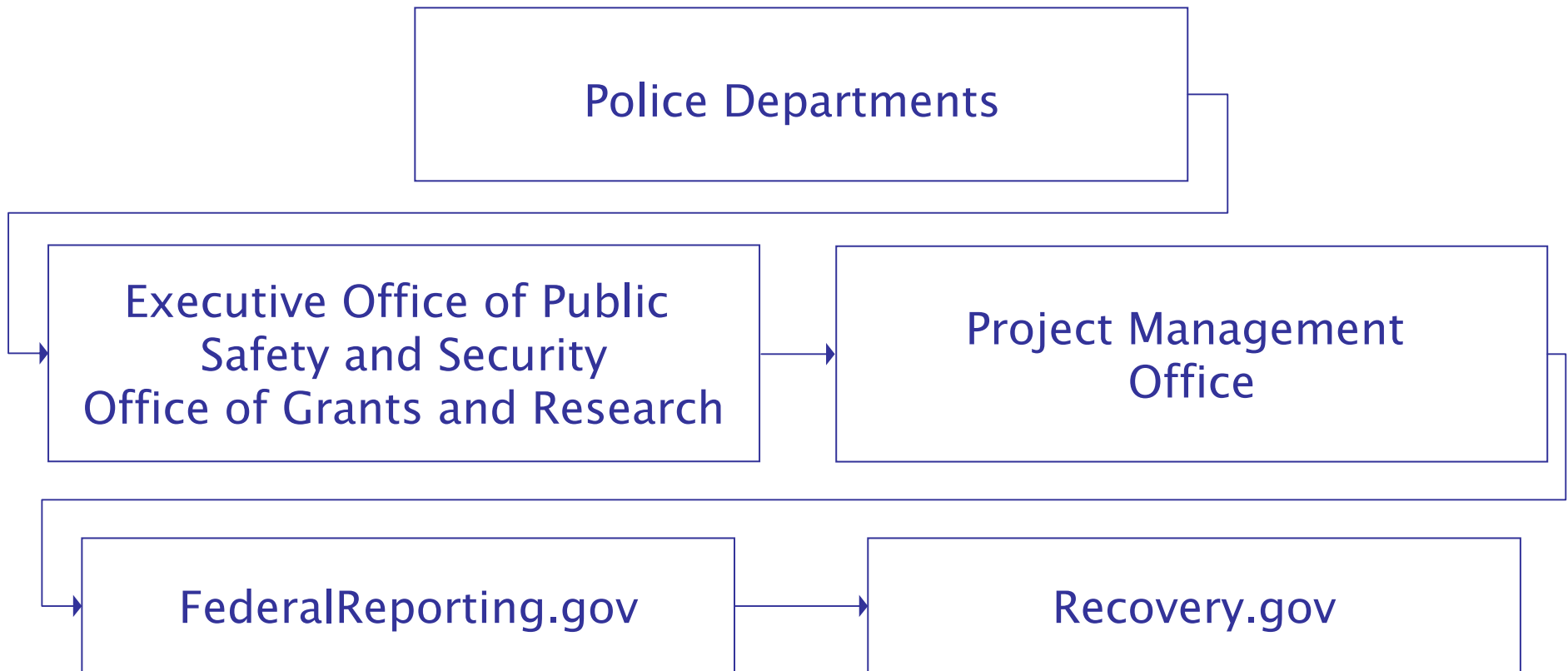
1512 Reporting

Specific to Recovery Act-funded positions

- Hours worked
- Demographics
- Brief description of activities



1512 Reporting Process





Reporting Adherence

- Timely and accurate submission of data reports is essential
- Receipt of funds will be contingent upon compliance with reporting requirements
- Failure to submit reports may result in contract termination



Fraud, Waste, And Abuse Prevention

James J. Marra

Senior Special Agent

U.S. Department of Justice

Office of the Inspector General (OIG)

617-748-3219

James.J.Marra@USDODJ.GOV



Fiscal Information

Annette Connolly

Budget Director

Office of Grants and Research



Accountability/Transparency

- Commingling of funds is prohibited
- Activities must be segregated and identifiable as Recovery Act-funded activities



Supplanting

Funds for programs and services provided through this grant are intended to **supplement**, not supplant, other state and local funding sources



Supplanting (Continued)

- <http://www.ojp.usdoj.gov/recovery/supplantingguidance.htm>
- Grant recipients are subject to state and federal monitoring and auditing



Financial and Government Audit Requirements

- Grant recipients will be responsible for adhering to the federal financial guidelines as set forth by the Office on Violence Against Women (OVW) Financial Guide
- www.ojp.usdoj.gov/financialguide



Site Visits / Monitoring

Grant recipients will be subject to a site visit, which will include a review of

- Record management (vendors included)
- Backup documentation for Recovery Act-funded activities



Site Visits / Monitoring (Continued)

- Time sheet—must signify ARRA funding
- Payroll ledgers
- Accounting system—subgrantee must demonstrate
- Internal control plan



Quarterly Reimbursements

- Reimbursements are done on a quarterly basis and are based on actual expenditures from that quarter
- Expenditures must be aligned with your approved budget



Allowable Costs

Costs must be reasonable,
allocable, and necessary to the
project



Allowable Costs (Continued)

- Salaries
- Overtime
- Fringe (actual costs)
- Indirect costs (federally approved rate only)
- Contracts/consultants



Allowable Costs (Continued)

- Travel
- Office supplies
- Equipment
- Office space
- Training expenses



Allowable Costs (Continued)

Administrative costs

- Must be relevant to the proposed project
- May not exceed 15% of the total federal request



Proposal Requirements

Deborah Scott

Grants Management Specialist
Office of Grants and Research



Budget Documents

Attachment A: VAWA STOP *Recovery Act* Grant Application Response Template

- Budget Detail and Narrative, Pages 9 to 17



Budget Documents (Continued)

- Attachment E: Budget Excel Worksheet
- Quarterly Financial Reporting Instructions



Budget Documents (Continued)

- Ensure that the budget reflects the 12-month grant period
- Do not include matching funds—there is no match requirement



Personnel

For positions indicated in the budget/narrative sections, provide job descriptions or resumes



Fringe and Indirect Rates

Provide—as a proposal attachment—a copy of your agency's signed rate agreement(s), if you have fringe and/or indirect costs



DUNS and CCR

- Attachment A
 - Indicate your DUNS number
 - Indicate your CCR status
- Grant recipients **must** maintain current CCR registrations
- www.ccr.gov



Victim Service Provider Certification

Attachment C: Sample

- Include the authorizing officials' signatures
 - Applicant
 - Victim service provider



Path to the Webpage

- Go to www.mass.gov/eops
- Click on
 - Funding & Training Opportunities
 - Justice & Prevention
 - Grant Programs
 - Violence Against Women Act STOP Grant Program (VAWA)



Logistics

- Sign Attachment A in blue ink (authorized signatory)
- Submit **one original** and **four copies** by 4:00 p.m. on Tuesday, February 23
- Mail or hand deliver (do not fax or e-mail)



Logistics (Continued)

- E-mail Applicant Information and Summary of the Proposed Project spreadsheet (**Attachment A-1**) to deborah.scott@state.ma.us no later than **Tuesday, February 23, 2010**
- Refer to the AGF Final Check List for further guidance



Award Notification

Awards will be announced
on/about March 19, 2010



Questions after the Call

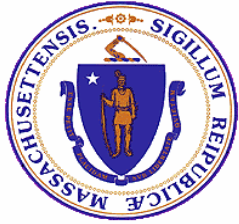
- E-mail deborah.scott@state.ma.us by Friday, February 19, 2010
- Include “VAWA STOP Federal Stimulus AGF Question” in the subject line
- Include the name of your department



Contact Information

Office of Grants and Research
10 Park Plaza, Suite 3720
Boston, MA 02116
Attention: Deborah Scott

617-725-3338
deborah.scott@state.ma.us



Questions and Answers

Questions?



Thank You

Thank you for your interest and
your participation.